
Booking an Oxia Diabetic Retinopathy Screening — User Guide

The **Oxia** integration lets you send a patient's fundus (retinal) photographs and clinical details to the Oxia diabetic-retinopathy grading service, straight from the patient's Clinical Examination. This guide walks through the whole process, from opening the exam to submitting the screening.

You only need to do this for patients being screened for diabetic retinopathy. Everything happens on the **Oxia** tab of the Clinical Examination.

Before you start

You will need:

- An open **Clinical Examination** for the patient.
- The patient's **fundus photographs** for both eyes (right/OD and left/OS).
- To be signed in under the **company/branch that is set up for Oxia**. Booking a screening always uses that branch's Oxia account, so the list of Oxia users, procedures and ICD codes you see comes from Oxia itself.

1. Open the Clinical Examination

Open the patient's exam (Exam → Current Exams, or from the appointment). At the top of the form, open the **Oxia** tab.

SWFG(ex)-58235

Name: Phillip Venter **Birthdate:** Dec 13, 1971

Nick Name: Phillip **Age at Exam:** 55

Account Number: SWFG-20664 **Exam Date:** Jun 19

Payment Terms: Medical Aid to Pay **Screening:** ☐

Occupation: **Last Exam Date:**

Language: English (US) **Company:** Spectacle Warehouse Atterbury

Patient Language: **Tags:**

Repurchase: ☐

Buttons: Create Invoice, Done, Cancel, Repurchase, Preview Quote, New, In Progress, Done, Send message, Log note, WhatsApp, Activity

Message: Administrator Jun 19 2:58 PM: Clinical Examination created

Update Patient **Book Screening**

Check/Update the below fields before updating the patient on the API

Created on	Procedure	ICD	Status

The buttons at the top of the tab change depending on whether the patient is already known to Oxia:

Button	When it shows	What it does
Submit Patient	The patient is not yet in Oxia	Creates the patient in Oxia
Update Patient	The patient is in Oxia	Pushes any changed patient details to Oxia
Book Screening	The patient is in Oxia	Opens the screening booking window

2. Make sure the patient exists in Oxia

If you see the **Submit Patient** button, the patient hasn't been sent to Oxia yet. Click it and complete the short form (country, contact details, etc.), then submit.

Once the patient is in Oxia, the **Update Patient** and **Book Screening** buttons appear in its place. You're ready to book.

If **Book Screening** is not visible, the patient still needs to be submitted to Oxia first.

3. Add the fundus photographs

A screening cannot be booked without a retinal photo for **each** eye. On the **Images** tab, upload:

- **Fundus OD** – the right eye
- **Fundus OS** – the left eye

If either is missing, Odoo will stop you with a reminder when you try to book.

4. Click Book Screening

Back on the **Oxia** tab, click **Book Screening**. The booking window opens.

Book Screening [X]

PATIENT DETAILS

Patient ? **Phillip Venter** Clinical Examination ? **SWFG(ex)-58235**

Oxia User ? *Please select an Oxia user*

SCREENING DETAILS

Procedures *Please select a procedure*

ICD *Please select a ICD10*

Book Screening **Cancel**

The **Patient** and **Clinical Examination** at the top are filled in for you.

5. Choose the Oxia User

Open the **Oxia User** dropdown and pick the staff member responsible for this screening. This list is pulled live from your branch's Oxia account.

Book Screening

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PATIENT DETAILS

Patient ?

Phillip Venter

Clinical Examination ?

SWFG(ex)-58235

Oxia User ?

Please select an Oxia user

Mardeen Tait

Stephanie Jordaan

Lezanne Lamprecht

Lize Scholtz

Chizelle Spies

SCREENING DETAILS

Procedures

ICD

Book Screening

Cancel

If this list is empty, it usually means you are signed in under a branch that isn't linked to Oxia — switch to the correct branch (top-right company selector) and reopen the window.

6. Choose the Procedure and ICD code

- **Procedures** – the type of screening (for example, *Fundus Photography*).
- **ICD** – the diagnosis code (for example, the patient's type of diabetes).

Both lists also come straight from Oxia.

Book Screening

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PATIENT DETAILS

Patient ?

Phillip Venter

Clinical Examination ?

SWFG(ex)-58235

Oxia User ?

Please select an Oxia user

SCREENING DETAILS

Procedures

ICD

Please select a procedure

Fundus photography - Yearly visit for diabetic eye screening

Fundus photography with dilated pupil - To dilate at home or at fundus camera 30 min prior to the test.

Book Screening

Cancel

7. Fill in the screening details

Complete the **Screening Details** below — the patient's diabetes history, blood pressure, HbA1c, visual acuity and any retina risk factors. The more that is filled in, the better Oxia can grade the images.

Tip: the **Aided / Unaided** choices auto-fill the matching visual-acuity reading from the exam, so set those first.

8. Submit

When everything is complete, click **Book Screening** at the bottom of the window. The images and details are sent to Oxia, and a new row is added to the **Oxia** submissions list on the tab, showing the procedure, ICD and status.

You can reopen that row at any time to check the grading status as it comes back from Oxia.

Quick recap

1. Open the exam → **Oxia** tab.
2. **Submit Patient** (once) so the patient exists in Oxia.
3. Upload **both** fundus photos (OD + OS) on the Images tab.
4. **Book Screening** → pick the **Oxia User**, **Procedure** and **ICD**.
5. Fill in the screening details → **Book Screening** to send.